



DATE: June 2, 1994

TO: District Engineers
District Field Engineers
District Construction Engineers
Resident/Project Engineers

FROM: Gerald D. Dobie
Engineer of Construction

SUBJECT: CONSTRUCTION INSTRUCTIONAL MEMORANDUM 1994-13
Copies of Concrete Test Reports

As requested by MCPA and MCA and in order to encourage the partnering concept as it relates to our quality initiative, the sharing of information with our contractors and their suppliers on the performance of concrete is recommended.

Therefore, copies of concrete street reports (1174A) and flexural/compressive strength reports will be made available to the contractor or his supplier if a written request is submitted to the resident/project engineer from the contractor.

The contractor should state what is requested and include the job number, date, location of the pour, and name of the supplier. The contractor should also include a brief reason for this information (i.e., comparison of air checks with the suppliers). The contractor and his supplier will then make arrangements for picking up the reports. Methods should be utilized by the contractor/supplier to obtain the reports that will cause a minimum of inconvenience to the project office.

Engineer of Construction

GDD:JTL:jd

Subject Index: Concrete

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